

ELK STREAM RANCH PROPERTY OWNERS' ASSOCIATION  
(ESRPOA)

BOARD OF DIRECTORS MEETING

June 29, 2016

The regular Board of Directors meeting was held via conference call. President Steve Villano called the meeting to order at 7:34 MDT. Attending the meeting were Board members Alan Scott and Louise Lawson.

Meeting topics included:

1. Reviewing the Annual Meeting mailing package including the cover letter to the membership, the Meeting agenda, all proxy documents, a proposed amendment to the ESRPOA Covenants and Bylaws to correct minor fiscal versus calendar dates, and the draft ESRPOA 2016-2017 Budgets.

With all documents in order, Louise Lawson motioned that the BOD adopt the prepared ESRPOA 2016-2017 as presented. Steve Villano seconded the motion and the BOD unanimously approved the adoption of the 2016-2017 Budgets. Steve Villano will send out the mailing Wednesday, July 6, 2016. The Annual Meeting will be held Saturday, August 13, 2016.

2. Determining responsibilities for the Annual Meeting. The Annual Meeting will be held at the home of Philip and Linda Walters. Louise Lawson will prepare handouts, order and procure food, and coordinate with Linda Walters regarding the food setup. Alan Scott will take care of beverages, ice, and coolers. He will also oversee registrations and communicate the expected number of attendees as needed. Steve Villano will bring wine and beer or notify Alan if he needs assistance. We will convene at the Walter's home an hour before the meeting to help with set up.

Per Alan Scott, Philip Walters will receive and hold any faxed proxies and Steve Villano will check with Odie Christensen, Assistant Treasurer regarding pick up of snail mail proxies from the Post Office.

The BOD will meet briefly Tuesday, August 2, 2016 at 7:30 pm to review and finalize any details for the Annual Meeting.

The meeting adjourned at 8:10 pm MDT.

Respectfully submitted,

Louise Lawson, Secretary